

STUDY SKILLS 2

Time management 2

A STUDY TIMETABLE



LEARNING INTENTION

- Time Management and Study Planning

SUCCESS CRITERIA

- I can prioritise activities and decide what is most important in the run up to the Prelim Exam
- I can write a good study plan / timetable



TASK 1 - HOW TO CREATE A REVISION TIMETABLE

Watch the following BBC Bitesize video

How to get your revision plan right

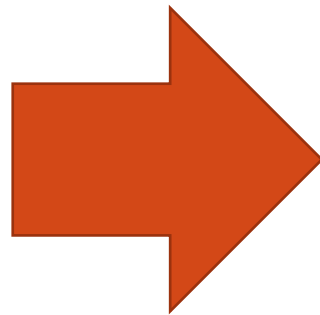
1. List all the subjects that you need to do revision for on page 8 of your Study Skills Booklet
2. Now rank them in order, with the first being the subject in which you need to do the most revision. Think about your target grades and current attainment to work this out.
 - See example on next slide.



AN EXAMPLE:

Subjects to revise for:

- Maths
- English
- Science
- Geography
- RE
- Music
- Business Studies



Rank order (most revision needed)

- 1st. Science
- 2nd. Maths
- 3rd. Geography
- 4th. English
- 5th. Business Studies
- 6th. Music
- 7th. RE



SO WHAT'S YOUR NEXT STEP?

1st. Science

2nd. Maths

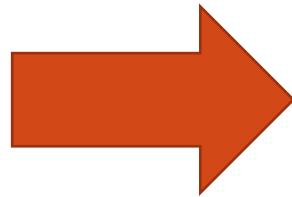
3rd. Geography

4th. English

5th. Business Studies

6th. Music

7th. RE



So this student needs to make sure that they spend more time revising subjects like science, maths and geography.



TASK 2 – CREATING A STUDY TIMETABLE

Now it's time for you to think about planning your own timetable. Use the Blank Timetable on page 10 of your Study Skills Booklet

- Try colour-coding your subjects so that your timetable is easy to read and you can glance at it quickly and know what you're doing.
- Make sure you put sessions in that allow you to relax and unwind. Try to find time to see friends and family and do the things that you enjoy.
- Be realistic! For example: Don't plan to revise maths for 12 hours solid on a Saturday, because it won't happen and you won't benefit from it. Break the day up into manageable pieces and do spend hours trying to do the same thing – it won't help you.
- Have your revision timetable somewhere where you will see it everyday, so it acts as a reminder of what you need to do.
- Put a copy on your phone or set alarms/reminders that will help you stick to your plan.

